

**RE: I) THE SUPPLY, DELIVERY, INSTALLATION, CONFIGURATION AND COMMISSIONING OF THREE COMPUTER SERVERS, STORAGE DEVICES AND SOFTWARE FOR THE TANZANIA ELECTRONIC INVESTMENT SINGLE WINDOW SYSTEM (TEIW) AND;**

**II) THE SUPPLY AND DELIVERY OF 609 DESKTOP COMPUTERS EACH WITH A UPS FOR THE ONE STOP CENTRES IN 9 REGIONS AND 185 LOCAL GOVERNMENT AUTHORITIES (LGAS) IN TANZANIA.**

**REFERENCE NUMBER: EC-INTPA/DAR/2024/EA-OP/0062**

**Subject: Minutes for the online clarification meeting held on 19 June, 2024**

## **PARTICIPANTS**

The participants of the meeting were representatives from the Contracting Authority, Office National Authorising Officer for the European Development Fund in the United Republic of Tanzania, the Delegation of the European Union to United Republic of Tanzania and the East African Community, President's Office – Planning and Investment and five potential tenderers.

## **AGENDA OF THE MEETING**

1. Opening of the meeting and introduction.
2. Questions and answers
3. Closing of the meeting

### **1.0 OPENING OF THE MEETING AND INTRODUCTION**

The meeting started at 10:08 AM East African Time. Participants were welcomed and requested to introduce themselves. After introductions, a brief history of the project and the tender preparation process was provided.

### **2.0 TENDERER QUESTIONS AND ANSWERS**

**Question 1:** Are participants required to pay fee for participation or obtaining tender documents?

**Answer:** No, participants are not required to pay participation fee and tender documents are available for free on the Ministry of Finance website and the European Union tender portal.

**Question 2:** Are there additional tender documents apart from those available on the Ministry of Finance website and the European Union tender portal?

**Answer:** No, there are no additional tender documents other than documents available on the Ministry of Finance website and the European Union tender portal.

### **3.0 CLOSING OF THE MEETING**

Participants were appreciated for dedicating time to participate in the meeting and potential tenderers for showing interest to participate in the tender procedure. The potential tenderers were advised to read the tender documents carefully and to ensure compliance during the submission stage. The meeting was closed at 10:26 AM East African Time.