



26.10.2021

Mkurugenzi Mtendaji,  
Halmashauri ya Wilaya ya Kibaha,  
S. L. P. 30153,  
KIBAHA

TAARIFA YA BODI YA ZABUNI ILIYOHUSU UNUNUZI WA UJENZI WA  
MADARASA YA ELIMU MSINGI, SEKONDARI NA NYUMBA YA  
WATUMISHI WA KITUO CHA AFYA MSUA - MRADI WA COVID - 19

**WALIOUDHURIA:**

- |                      |   |                |
|----------------------|---|----------------|
| 1. Shukuru Lusanjala | - | Mwenyekiti     |
| 2. Mshamu Omari      | - | Katibu         |
| 3. Ruth Mwelo        | - | Mjumbe         |
| 4. Grace Msami       | - | Mjumbe         |
| 5. Deogratia Mapunda | - | Mjumbe         |
| 6. Grace Mhagama     | - | Mjumbe/Mshauri |

**MUHT NA. Covid-19/01: KUFUNGUA KIKAO**

Mwenyekiti aliwakaribisha wajumbe kwa kuwajulisha kuwa kikao hicho ni cha Ununu ujenzi wa madarasa ya Elimu Msingi, Sekondari na nyumba ya watumishi wa Zahanati ya katika ya Halmashauri ya Wilaya ya Kibaha, hatimaye alifungua saa 5.30 asubuhi.

**MUHT NA. Covid-19/02: AGENDA ZA KIKAO**

Jumla agenda 4 ziliwasilishwa na kupokelewa kama ifutavyo:-

1. Kufungua kikao.
2. Kupokea na kuridhia Agenda.
3. Kupitia, Kujadili na kuridhia Ununuzi wa Ujenzi wa Madarasa ya Elimu Sekondari na nyumba ya watumishi wa Zahanati ya Msua
4. Kufunga kikao.

*Covid-19-1 |*

**MUHT NA. Covid-19/03: UNUNUZI WA UJENZI WA MADARASA YA ELIMU MSINGI, SEKONDARI NA NYUMBA YA WATUMISHI WA ZAHANATI YA MSUA**

Katibu aliwasilisha Fomu Na. 3: "Request for Approval of Procurement Procedure" kwa ajili ya wajumbe kupitia na kuona njia sahihi ya ununuzi. Katibu aliwajulisha wajumbe kwamba Mheshimiwa Rais alishatoa maelezo kuhusu ununuzi wa Covid-19, kuwa ununuzi wa ujenzi wa madarasa utumie njia ya zabuni moja (Single Source) ili kuharakisha ujenzi.

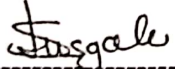
Wajumbe walijadili maelezo ya Mheshimiwa Rais na Mwongozo wa Mamlaka ya Udhubiti wa Ununuzi wa Umma (PPRA) kwa pamoja, na kurdhia ununuzi wa Mzabuni Mmoja utumike katika mchakato huu wa ujenzi wa madarasa na nyumba ya watumishi.

**Covid-19/04: KUFUNGA KIKAO**

Mwenyekiti aliwashukuru wajumbe na alifunga kikao Saa 6.40 Mchana.

**MUHTASARI UMETHIBITISHWA NA KUTIWA SAINI NA**

**SHUKURU LUSANJALA**  
**MWENYEKITI**

  
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**SAINI**

26/10/2021.  
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**TAREHE**

**MSHAMU OMARI**  
**KATIBU**

  
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**SAINI**

26/10/2021  
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**TAREHE**

**MAONI YA/UAMUZI WA AFISA MASUHULI:**

Sikubaliani/Nakubaliana na Uamuzi wa Bodi ya Zabuni kwa maelezo ya kwamba

Tarehe za ununuzi na ujenzi zienelele  
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.....  
.....

**JINA: B. N. Ndalahwa**

**SAINI:** 

**TAREHE:** 26/10/21

**MUHT NA. Covid-19/03: UNUNUZI WA UJENZI WA MADARASA YA ELIMU MSINGI, SEKONDARI NA NYUMBA YA WATUMISHI WA ZAHIANATI YA MSUA**

Katibu aliwasilisha Fomu Na. 3: "Request for Approval of Procurement Procedure" kwa ajili ya wajumbe kupitia na kuona njia sahihi ya ununuzi. Katibu aliwajulisha wajumbe kwamba Mheshimiwa Rais alishatoa maelezo kuhusu ununuzi wa Covid-19, kuwa ununuzi wa ujenzi wa madarasa utumie njia ya zabuni moja (Single Source) ili kuharakisha ujenzi.

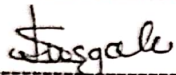
Wajumbe walijadili maelezo ya Mheshimiwa Rais na Mwongozo wa Mamlaka ya Udhubiti wa Ununuzi wa Umma (PPRA) kwa pamoja, na kurdhia ununuzi wa Mzabuni Mmoja utumike katika mchakato huu wa ujenzi wa madarasa na nyumba ya watumishi.

**Covid-19/04: KUFUNGA KIKAO**

Mwenyekiti aliwashukuru wajumbe na alifunga kikao Saa 6.40 Mchana.

**MUHTASARI UMETHIBITISHWA NA KUTIWA SAINI NA**

**SHUKURU LUSANJALA**  
**MWENYEKITI**



**SAINI**

26/10/2021.

**TAREHE**

**MSHAMU OMARI**  
**KATIBU**



**SAINI**

26/10/2021

**TAREHE**

**MAONI YA/UAMUZI WA AFISA MASUHULI:**

~~Sikubaliani~~/Nakubaliana na Uamuzi wa Bodi ya Zabuni kwa maelezo ya kwamba

Tarhihi za mchunumu na ujenzi ziendeleo

**INA: B. N. Ndalahwa**

**SAINI:** 

**TAREHE:** 26/10/2021



## REQUEST FOR APPROVAL OF PROCUREMENT PROCEDURE

[For Submission to Tender Board]

Name of the Procuring Entity: Kibaha District Council

Tender ID No.: LGA/10/Covid 19

Subject of Procurement: Construction of Class Room and Staff House

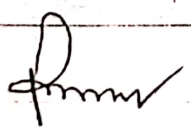
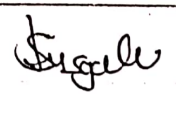
| SUBMISSION OF INFORMATION |                                                                                                                          |                        |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------|------------------------|
| 1.                        | • Was the procurement in the Annual Procurement Plan (APP) [Insert either "YES" or "NO"]                                 | YES                    |
|                           | • If yes, which method was approved?                                                                                     | SINGLE SOURCE          |
|                           | • If No, which method is being requested?                                                                                | -                      |
|                           | • In case of change of method from APP, state the reasons for change of the method                                       | -                      |
| 2.                        | Estimated value (currency and amount).                                                                                   | Tshs 800,000,000/=     |
| 3.                        | Source(s) of funding.                                                                                                    | Government of Tanzania |
| 4.                        | Is this request in line with the Public Procurement Act No. 7 of 2011 and its Regulations? [Insert either "YES" or "NO"] | YES                    |
|                           | If NO, state applicable agreement and procedures [Insert either "YES" or "NO"]                                           | -                      |
| 5.                        | Use of any Third Party Procurement Agent [Insert either "YES" or "NO"]                                                   | -                      |
|                           | If YES, give details (name, precise role, contract arrangements, costs)                                                  | -                      |
| 6.                        | Any other relevant information                                                                                           | -                      |

Document attached:

Procurement Procedural Form No. 2 from the User Department

It is confirmed that the Tender Board has "approves" the *Single Source* to be the method of procurement.

The information contained in this form and the attached documents, if any, is complete, true and accurate and in accordance with the Public Procurement Act No. 7 of 2011 and its Regulations.

| Secretary of the Tender Board                                                                  | Chairperson of the Tender Board                                                                 |
|------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| Signature:  | Signature:  |
| Name: Mshamu M. Omari                                                                          | Name: Shukuru Lusanjala                                                                         |
| Date: 26/10/2021                                                                               | Date: 26/10/2021                                                                                |

October, 2017 Version

REPUBLIC OF TANZANIA  
Procurement Procedural Form No. 2  
**PROCUREMENT REQUISITION**  
[For Submission to Procurement Management Unit (PMU)]

NAME OF THE PROCURING ENTITY: Kibaha District Council

Procuring Entity Code No: LGA/01

Type of Procurement:

Subject of Procurement:

User Department:

Date required:

| Item No. | Description of items<br>[A detailed list, Statement of Requirement/Specifications] | Quantity | Unit of measure | Estimate unit cost | Estimated sub total cost | Date Required |
|----------|------------------------------------------------------------------------------------|----------|-----------------|--------------------|--------------------------|---------------|
|          | Vifaa vya Ujenzi                                                                   |          |                 |                    |                          |               |
|          | Majengo ya umko-19                                                                 |          |                 |                    |                          |               |
|          |                                                                                    |          |                 |                    |                          |               |
|          |                                                                                    |          |                 |                    |                          |               |

Balance of Fund available for this procurement [to be filled by finance section]:

| Vote No.                                          | Name of Programme/Project      | Item under budget   | Balance available       |
|---------------------------------------------------|--------------------------------|---------------------|-------------------------|
|                                                   |                                |                     |                         |
|                                                   |                                |                     |                         |
| Confirmation of Fund Balance<br>(Head of Finance) | Name: <u>Francis Mwalikazi</u> | Position: <u>DT</u> | Date: <u>26.10.2021</u> |

(Any attachments, if applicable, may be attached and must be signed by the appropriate authority)

Signatures are required below to certify submission of request, receipt of request by PMU and authorization to procure by Accounting Officer:

| Submission of Request<br>(Head of User Department) | Receipt of Request to Procure<br>(Head of PMU) | Procurement Authorization <sup>1</sup><br>(Accounting Officer) |
|----------------------------------------------------|------------------------------------------------|----------------------------------------------------------------|
| Signature: <u>[Signature]</u>                      | Signature: <u>[Signature]</u>                  | Signature: <u>[Signature]</u>                                  |
| Name: <u>Doris M. Samkuni</u>                      | Name: <u>Peter N. Mlyi</u>                     | Name: <u>B. NDAHWA</u>                                         |
| Position: <u>SLO/S</u>                             | Position: <u>DT/PMU</u>                        | Position: <u>DEP</u>                                           |
| Date: <u>26/10/2021</u>                            | Date: <u>26/10/2021</u>                        | Date: <u>26/10/2021</u>                                        |

<sup>1</sup> This is also confirmation of availability of fund and approval to procure