

**THE UNITED REPUBLIC OF TANZANIA**  
**MINISTRY OF FINANCE AND ECONOMIC AFFAIRS**



**NATIONAL COMPETITIVE BIDDING**  
**TENDER NO. ME/004/2009-10/HQ/G/2**  
**FOR**  
**SUPPLY OF VARIOUS OFFICE EQUIPMENT**

**Invitation for Bids**

Date: 2<sup>nd</sup> February, 2010

1. This Invitation for Bids follows the General Procurement Notice for this Procurement which appeared in The Guardian (Issue No. 4600) and Uhuru (Issue No. 20338) of the dated 25<sup>th</sup> August, 2009 Majira (Issue No. 5712) and Thisday (Issue No. 1060) both dated 26<sup>th</sup> August, 2009
2. The Government of Tanzania has set aside funds for the operation of the Ministry of Finance and Economic Affairs during the financial year 2009/2010. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for the supply of various office equipments
3. The Ministry of Finance and Economic Affairs now invites sealed bids from eligible Suppliers to supply goods as shown below:

<b>LOT No.</b>	<b>Description</b>	<b>Quantity</b>
1	<b>SUPLY OF AIR CONDITIONERS</b>	Various
2	<b>SUPPLY OF OFFICE MACHINES</b>	Various
3	<b>ELECTRONIC EQUIPMENT</b>	Various

4. Bidding will be conducted through the National competitive bidding procedures specified in the Public Procurement (Goods, Works, Non Consultant Service and Disposal of Public Assets by Tender) Regulations, 2005 – Government Notice No. 97 and are open to all Bidders as defined in the Regulations.
5. Interested eligible Bidders may obtain further information from and inspect the Bidding Documents at the office of the Secretary of the Ministerial Tender Board, Room No.2, PAT Building, Madaraka Avenue / Shaaban Robert Street / Luthuli Street, P.O Box 9111, Dar Es Salaam from 7:30 am to 3.30pm, Mondays to Fridays inclusive except on Public Holidays
6. A complete set of Bidding Document(s) in English and additional sets may be purchased by interested Bidders on the submission of a written application to the address given under paragraph 5 above and upon payment of a non-refundable fee of Tanzania Shillings 50,000.00. Payment should either be by Cash, Banker's Draft, or Banker's Cheque, payable to **Permanent Secretary, Ministry of Finance and Economic Affairs** P.O Box 9111, Dar Es Salaam.
7. All bids must be accompanied by a bid securing declaration in the format provided in the Bidding document.
8. All bids in one original plus two copies, properly filled in, and enclosed in plain envelopes must be delivered to the Procurement Management Unit (PMU) Office, Room No. 2, PAT Building, Madaraka Avenue / Shaaban Robert Street / Luthuli Street, P.O Box 9111, Dar Es Salaam at or before **10.00 hours local time on 03<sup>rd</sup> March, 2010** .Bids will be opened promptly thereafter in public and in the presence of Bidders' representatives who choose to attend in the opening at the New Annex Building Conference Room of the Ministry of Finance and Economic Affairs, Madaraka Avenue/Shaabab Robert Street/Luthuli Street-Dar es Salaam
9. Late Bids, Portion of Bids, Electronic Bids, Bids not received, Bids not opened and not read out in public at the bid opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

**SECRETARY  
MINISTERIAL TENDER BOARD  
MINISTRY OF FINANCE AND ECONOMIC AFFAIRS**