

THE UNITED REPUBLIC OF TANZANIA  
MINISTRY OF FINANCE



NATIONAL COMPETITIVE BIDDING  
TENDER NO. ME/004/2011-12/HQ/G/15

FOR

SUPPLY/ HIRING OF VARIOUS ICT EQUIPMENT FOR THE 2012 AfDB ANNUAL  
MEETINGS FOR THE MINISTRY OF FINANCE (VOTE 21)

Invitation for Bids

3<sup>rd</sup> February, 2012

1. The Government of Tanzania has set aside funds for the operation of the Ministry of Finance during the financial year 2011/2012. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for Supply/Hiring of Various ICT Equipment for the 2012 AfDB Annual Meetings for the Ministry of Finance (Vote 21).
2. The Ministry of Finance now invites sealed bids from eligible National Suppliers to Supply/ Hiring of Various ICT Equipment as shown in the table below:-

**LOT NO. 1 Supply/ Hiring of Laptops, Printers and Ups**

S/NO	DESCRIPTION OF THE ITEM	QUANTITY
1	Laptops (with English Keyboard )	=170=
2	Laptops (with French Keyboard )	=50=
3	Printers B/W	=95=
4	Printers Coloured	=5=
5	Printer Multifunctional	=10=
6	Ups 1500 VA	=10=

**Lot No. 2 Supply of Server and Ups**

S/NO	DESCRIPTION OF THE ITEMS	QUANTITY
1	Server	=1=
2	Ups 6 KVA	=1=

**Lot No. 3 Supply/ Hiring of Photocopier**

S/NO	DESCRIPTION OF THE ITEM	QUANTITY
1	Photocopier	=9=

#### Lot No 4 Supply/ Hiring of TV and Fax

S/NO	DESCRIPTION OF THE ITEMS	QUANTITY
1	Flat Screen TV 65 Inches	=40=
2	Fax Machines	=13=
3	Shredders	=5=

Bidders may quote for one, two, three or four lots, but must quote for all items and quantities specified in each lot. Partial bids will not be accepted. The Procuring Entity will evaluate the bids and award the contract to the most competitive Bidder on a Lot basis.

- Bidding will be conducted through National Competitive Bidding procedures specified in the Public Procurement (Goods, Works, Non Consultant Service and Disposal of Public Assets by Tender) Regulations, 2005 – Government Notice No. 97 and are open to all Bidders as defined in the Regulations.
- Interested eligible Bidders may obtain further information and inspect the Bidding Documents at the office of the Secretary of the Ministerial Tender Board, Room NO.3, PAT Building, Madaraka Avenue / Shaaban Robert Street / Luthuli Street, P.O Box 9111, Dar es Salaam from 7:30 am to 3.30 pm, Mondays to Fridays inclusive except on Public Holidays.
- A complete set of Bidding Document(s) in English and additional sets may be purchased by interested Bidders on the submission of a written application to the address given under paragraph 5 above and upon payment of a non-refundable fee of Tanzania Shillings **50,000.00**. Payment should either be by Cash, Banker's Draft, or Banker's Cheque, payable to **Permanent Secretary, Ministry of Finance P.O Box 9111, Dar es Salaam**.
- All Bids must be accompanied by a Bid Security of 2% in the format provided in the Bidding document.
- All bids in one original plus two copies, properly filled in, and enclosed in plain envelopes must be delivered to the Procurement Management Unit (PMU) Office, Room No. 2, PAT Building, Madaraka Avenue / Shaaban Robert Street / Luthuli Street, P.O Box 9111, Dar Es Salaam **at or before 10.00am hour's local time on Tuesday 6<sup>th</sup> March, 2012**. Bids will be opened promptly thereafter in public and in the presence of Bidders' representatives who choose to attend in the opening at the New Annex Building Conference Room of the Ministry of Finance, Madaraka Avenue/Shaabab Robert Street/Luthuli Street-Dar es Salaam
- Late Bids, Portion of Bids, Electronic Bids, Bids not received, Bids not opened and not read out in public at the bid opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

**ACCOUNTING OFFICER (VOTE 21)  
MINISTRY OF FINANCE**