

THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF FINANCE



TENDER NO. ME/004/ 2011-12/HQ/C/16

FOR

**PROVISION OF CONSULTANCY SERVICES FOR DESIGNING AND SUPERVISION OF
PROPOSED CONSTRUCTION OF HAZINA-RAMANI BUILDING FOR THE MINISTRY OF
FINANCE (VOTE 50)**

REQUEST FOR EXPRESSION OF INTEREST (EOI)

30th September, 2011

1. This invitation for expression of interest follows the General Procurement Notice (GPN) which appeared in the Daily News Issue No.10, 372 and Habari Leo Issue No. 01652 both dated 30 June, 2011 and the Guardian Issue No. 5168 and Uhuru Issue No. 20916 both dated 01 July, 2011. Also, in the Ministry's and PPRA websites (www.mof.go.tz) and (www.ppra.go.tz) respectively.
2. The Government of the United Republic of Tanzania has set aside funds for the operation of the Ministry of Finance during the financial year 2011/2012. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for **Provision of Consultancy Services for Designing and Supervision of Proposed Construction of Hazina-Ramani Building for the Ministry of Finance (Vote 50)**.
3. The Ministry of Finance now invites eligible Consulting firms to indicate their interest in providing the services which include but not limited to the following two main activities :-
 - i. Develop the Master-plan of the Plot.; and
 - ii. Develop the existing site in putting up two high rise office blocks comprised of at least fourteen storeys including car parking facilities.

3.1 Scope of Services

- a) Feasibility Study and Sketch Designs – the consultant shall propose a development concept for the land by carrying out a feasibility study to establish the viability and justification of the concept, and thereafter, develop a master-plan of the land. The consultant shall also prepare alternative options in sketches and preliminary cost estimates for the whole project to justify the investment before proceeding to the next stage of the assignment. Environmental Impact assessment study and report is vital part in this assignment.
- b) Provision of Pre Consultancy Services including geotechnical study and preparation of detailed designs and other tender documentations. The geotechnical study should be approved by a competent authority to be determined by the Employer.

c) Provision of Post Consultancy Services for implementation of the project which includes Supervision of the Project.

4. The Ministerial Tender Board now invites eligible Consulting Firms to express their interest in providing the services. Interested firms must submit relevant and comprehensive information and documentation showing that (i) they have legal status i.e. relevant registration certificates to perform the services and that (ii) they have the required capability. The capability statement should include description of similar assignments, qualifications, experience and competence to perform the assignment, availability of appropriate skills among staff and any other relevant information.
5. Firms will be short listed in accordance with procedures set by the Public Procurement Act No.21 of 2004 and the Public Procurement (Selection and Employment of Consultants), Regulations 2005 – Government Notice No. 98 of 15th April, 2005. In assessing the submission consideration will be given to the qualifications, technical competence of a consultant, experience on similar services and the capacity to undertake the assignment. Only consultants with demonstrated experience and excellent track records in similar assignments will be considered for short listing.
6. This is not a request for proposals. After a review of the letters of interest, a short list will be prepared, and those short listed firms will be invited to submit their proposals through a letter of invitation including specific Terms of Reference.
7. Interested firms may obtain further information from the Secretary, Ministerial Tender Board, Principal Accountant Treasury (PAT) Building, Madaraka Avenue/Shaaban Robert Street/Luthuli Street, P.O. Box 9111, Dar es Salaam from 7.30 am. to 3.30 pm on Mondays to Friday inclusive except on Public Holidays.
8. Deadline for submission of Expression of Interest is 10:00 hours local time on **Monday 31st October, 2011.**
9. The expression of interest (EOI) will be opened immediately after deadline for submission in Public and in the presence of Consultants’ representatives who choose to attend in the New Treasury Annex Building Conference Room of the Ministry of Finance, Madaraka Avenue/Shaaban Robert Street/Luthuli Street-Dar es Salaam. Envelopes containing the Expression of Interest sent by post must be registered and shall be clearly marked: -

“TENDER NO. ME/004/ 2011-12/HQ/C/16 FOR EXPRESSION OF INTEREST FOR PROVISION OF CONSULTANCY SERVICES FOR DESIGNING AND SUPERVISION OF PROPOSED CONSTRUCTION OF HAZINA-RAMANI BUILDING FOR THE MINISTRY OF FINANCE (VOTE 50) NOT TO BE OPENED BEFORE 10:00 HOURS LOCAL TIME ON MONDAY 31ST OCTOBER, 2011.
10. Expression of Interest received late shall not be considered for short-listing irrespective of the circumstances.

**ACCOUNTING OFFICER (VOTE 50)
MINISTRY OF FINANCE**